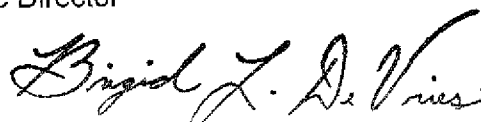


Kentucky High School Athletic Association

Memorandum

To: Superintendent, Principal, and Athletic Director

From: Brigid L. DeVries, Commissioner



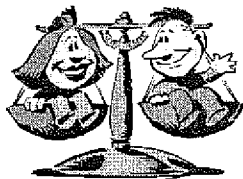
Date: July 2, 2002

Subject: 2001-2002 Annual Report Forms Submission

School: Mayfield High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Brigid L. DeVries, Commissioner

Date: July 1, 2002

Re: 2002 Title IX Forms Submission

School	Mayfield	Reviewed by	Gary Lawson
--------	----------	-------------	-------------

The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments:
		All calculations are correct and the report appears to be in good order.



MAR 25 2002

MAR 20 2002

KHSAA
Form GE19
Rev. 07/01

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2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION
ANNUAL VERIFICATION OF TITLE IX PROCEDURES
(To be submitted by April 15, 2002 along with other required forms)

The Mayfield High School, Mayfield, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Joe Morris	1306 Fairway Cr.	(270) 247-9925	Athletic Director
Steve Traynham	219 Golf Cart Dr.	(270) 247-5278	Principal
Lonnie Burgett	1541 Waverly Dr.	(270) 247-0493	Superintendent
Cheryl Lancaster	103 Golf Cart Dr.	(270) 247-0214	Teacher/Boys & Girls Tennis Coach
Lanny Lancaster	105 Terrace Dr.	(270) 247-8530	Teacher/Girls Basketball Coach
Scott Schlosser	116 Fairlane Dr.	(270) 247-7841	Teacher/Boys Basketball Coach
Robert Barclay	1309 Dogwood	(270) 247-2971	School Board Member

Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:
August, 2001
January, 2002
May, 2002

Designated the following person(s) as the Title IX coordinator for the school/district:

Joe Morris	Athletic Director	1306 Fairway Circle	(270) 247-9925
Name	Title	Address	Phone

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Steve Traynham
Principal's Signature

3-20 2002
Date

Lonnie J. Burgett
Superintendent Signature

[Signature]
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	202	47.3%	86	27.56%
Row 2	BOYS	225	52.7%	226	72.44%
Row 3	Totals	427	100%	312	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 7 Girls / 5 Boys

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Steve Lippman Date: 3-20-02

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**2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2**

KHSAA
Form T2
Rev. 07/01

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	6	58	1	18	27.3%
	Row 2	j.v.:	2	28	1	15	83.3%
	Row 3	frosh:	1	cancelled season	0	0	
	Row 4	total:	9	86	2	33	38.3%
BOYS	Row 5	varsity:	7	125	1	24	19.2%
	Row 6	j.v.:	4	74	1	15	20.3%
	Row 7	frosh:	2	27	0	0	
	Row 8	total:	13	226	2	39	17.3%

- 1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- 2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- 3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- 4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- 5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: *Mark Grayham* Date: 3-20-02

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2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	YES		YES
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO		NO
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	YES		YES

Principal's Signature: Steve Layman Date: 3-20-02

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2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	86	226
Row 2	Number of Varsity Teams Offered	6	7
Row 3	Number of Participants on all Varsity Teams	58	125
Row 4	Percentage of Total Varsity Participants By Sex	67.4%	55.3%
Row 5	Number of Junior Varsity Teams Offered	3	4
Row 6	Number of Participants on all Junior Varsity Teams	28	74
Row 7	Percentage of Total Junior Varsity Participants By Sex	32.6%	32.7%
Row 8	Number of Freshman Teams Offered	1	2
Row 9	Numbers of Participants on all Freshman Teams	0	27
Row 10	Percentage of Total Freshman Participants By Sex	0%	11.9%

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: *Ann Sapp* Date: 3-20-02



BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G basketball	15,000.00	9,510.17	500.00	150.00	400.00	221.50	18,795.00	13,740.00				
B basketball	15,000.00	2,018.26	500.00	397.40	400.00	193.50	18,795.00	18,795.00				
G softball	4,500.00	5,203.97	350.00	240.00	300.00	.00	4,446.00	4,446.00				
B baseball	4,500.00	3,921.00	350.00	1,051.93	300.00	.00	4,064.00	4,064.00				
G cross country												
B cross country												
G golf	1,400.00	1,080.60	350.00	.00	300.00	12.60	1,863.00	1,863.00				
B golf	1,400.00	1,080.60	350.00	.00	300.00	12.60	1,863.00	1,863.00				
G soccer	4,500.00	4,502.55	600.00	345.29	400.00	123.50	4,064.00	4,064.00				
B soccer	4,500.00	5,712.73	600.00	562.10	400.00	198.50	3,898.00	3,898.00				
G swimming												
B swimming												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature:

Steve Sargis

Date: 3-20-02

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**2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING**

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track	1,400.00	1,295.50	350.00	130.48	300.00	.00	2,031.50	2,031.50				
B track	1,400.00	1,295.50	350.00	130.48	300.00	.00	2,031.50	2,031.50				
G tennis	1,400.00	549.99	350.00	45.00	300.00	.00	1,613.50	1,613.50				
B tennis	1,400.00	549.99	350.00	45.00	300.00	.00	1,613.50	1,613.50				
G volleyball												
B wrestling												
G (list sport)												
B (football)	40,000.00	39,663.09	900.00	517.94	500.00	330.50	31,235.00	31,235.00				
G (list sport)												
B (list sport)												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: *Steve Simpson* Date: *3-20-02*

2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

10

KHSAA
Form T4J
Rev. 07/01

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities		X Locker Rooms Only	
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

Principal's Signature: Steve Lanyon Date: 3-20-02

School Name: Mayfield High School

School Year: 2001-2002

Principal's Signature: _____

Date: _____

2001-2002

TITLE IX

CORRECTIVE ACTION PLAN

(11)

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Survey indicates that our school female athletes may be interested in volleyball.	Adding volleyball to our athletic program; if interest is sufficient at volleyball meeting	March, 2002
girls locker room facilities	Building a new athletic facility; adding 2 girls locker rooms	September/October, 2002

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: _____

Steve Chapman

Date: 3-20-02

2001-2002 INTERSCHOLASTIC ATHLETICS STUDENT SURVEY

KISBA
Form T61
R. 07.01

1. Is the School District offering the interscholastic sport(s) you want to play?
235 Yes Karate 1, Soccer 2, Track 4, Cross Country 1, Gymnastics 2,
61 No, I want to play Volleyball 18, Basketball 2, Tennis 1, Swimming/Diving 5,
61 I am not interested in athletics Softball 4, Wrestling 4, Lacrosse 2, Hockey 2,
 Baseball 2, Ping Pong 1, Bowling 1, Boxing 1,
 Dance Team 1, Archery 1, Martial Arts 2,
 Powder Puff 1
2. During the **fall season**, which interscholastic sport would you like to play?
90 Football
21 Girls' Volleyball
18 Boys' Volleyball
5 Boys' Cross-Country
7 Girls' Cross-Country
6 Girls' Field Hockey
14 Boys' Golf
9 Girls' Golf
41 Boys' Soccer
40 Girls' Soccer
122 I would not participate
3. During the **winter season**, which interscholastic sport would you like to play?
70 Boys' Basketball
46 Girls' Basketball
20 Boys' Swimming & Diving
35 Girls' Swimming & Diving
23 Boys' Wrestling
30 Girls' Gymnastics
26 Boys' and Girls' Indoor Track
128 I would not participate
4. During the **spring season**, which interscholastic sport would you like to play?
39 Boys' Track
31 Girls' Track
27 Girls' Tennis
21 Boys' Tennis
33 Girls' Slow Pitch Softball
20 Girls' Fast Pitch Softball
53 Boys' Baseball
147 I would not participate
5. Do you participate in intramural sports? If you do, which sports(s)?
69 Yes Hockey 1, Powder Puff 12, Soccer 9, Track 4, Bowling 3, Softball 7,
261 No Football 13, Basketball 15, Golf 1, Cheerleading 3, Tennis 2, Baseball 3
6. Which intramural sports, if any, would you like to see added?
Kickball 2, Basketball 4, Wrestling 7, Boxing 3, Cheerleading 3, Powder Puff 9,
Bowling 5, Hockey 6, Football 7, Ping Pong 2, Volleyball 20, Soccer 3, Tennis 2,
Swimming/Diving 6, Softball 4, Rollerblade 1, Baseball 1, Hunting/Fishing 1,
Track 1, Archery 1, Lacrosse 1

7. Do you participate in non-school sport activities? If you do, which sport(s)?
 Cheerleading 1, Gymnastics 1, Baseball 2,
 121 Yes Soccer 7, Softball 9, Basketball 11, Bowling 3, Football 2, Hockey 1
 232 No

8. Are you currently participating in interscholastic athletics during any season?

131 Yes

202 No Why don't you participate in interscholastic athletics?

- 30 I prefer other activities such as band, chorus, etc.
- 56 I don't have time
- 15 The practice schedules and game times are inconvenient
- 25 The sport I like isn't offered
- 11 It's too expensive
- 9 I prefer to participate in club or intramural sports
- 33 Working
- 26 Other

9. Do you have any suggestions to encourage participation?

- | | |
|---|---|
| <u>offer more sports</u> | <u>encourage school spirit</u> |
| <u>helps make friends</u> | <u>offer incentives such as rewards</u> |
| <u>more promotion</u> | <u>offer sports anyone can play</u> |
| <u>tell everyone how much fun it is</u> | <u>keeps you out of trouble</u> |
| <u>if you try hard, you improve</u> | <u>have longer seasons</u> |
| <u>pay players</u> | <u>offer swimming and diving</u> |
| <u>helps you keep in shape</u> | <u>offer dance team competition</u> |

10. Please list OTHER SPORTS you are interested in participating in and the sports season.

<u>Sport</u>	<u>Season</u>
<u>Indoor Soccer 1, Kickboxing 3,</u>	<u>All Seasons</u>
<u>Badminton 1, Weight Lifting 1,</u>	_____
<u>Powder Puff 5, Hockey 11,</u>	_____
<u>Cheerleading 6, Golf 1,</u>	_____
<u>Baseball 2, Soccer 7, Hand Ball 1,</u>	_____
<u>Hunting/Fishing 2, Bowling 5</u>	_____
<u>Wrestling 5, Lacrosse 8,</u>	_____
<u>Gymnastics 3, Dance Team 1,</u>	_____
<u>Volleyball 15, Girls Football 1</u>	_____
<u>Swimming 7, Archery 2, Ping Pong 6</u>	_____
<u>Cross Country 1</u>	_____

Optional
 Name: _____
 Age: _____
 Male: _____ Female _____

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner
Brigid L. DeVries, Executive Assistant Commissioner

Date: March 25, 2002

Subject: Review of 2001-2002 Title IX Forms



School: Mayfield High School

The KHSAA Audit Staff has received your submission of the 2001-2002 KHSAA required Title IX forms.

The information will be reviewed by appropriate Title IX Audit Staff and you will be notified if any additional information is necessary.

Remember your permanent Title IX file at the school must be kept current with information pertaining to your athletics program. Copies of the 2001-2002 KHSAA required documents must be kept as part of this file and are subject to Open Records Requests.

If we could be of further assistance, please do not hesitate to call anytime.

School Name: Mayfield High School

School Year: 2001-2002

Principal's Signature: _____

Date: _____

2001-2002

TITLE IX

CORRECTIVE ACTION PLAN



To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Survey indicates that our school female athletes may be interested in volleyball.	Adding volleyball to our athletic program; if interest is sufficient at volleyball meeting	March, 2002
girls locker room facilities	Building a new athletic facility; adding 2 girls locker rooms	September/October, 2002

An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: _____

Walt Stapp

Date: 3-20-02